



Making Vertical and Horizontal
Structures Work in Your IB-School.

doing+

Fact Sheet:

Training on the job

WHAT:

- Training of a new IB Coordinator before availability of an IB Workshop
- Training of CAS/ToK/EE Coordinator before availability of an IB Workshop
- Working with subject teachers to achieve curriculum alignment

WHY:

- New jobholders have to function immediately but maybe thrown into cold water
- Learning by doing takes a year
- Getting familiar with deadlines and procedures from an expert

HOW:

- 1-day-in-school training with newbie**
- 2-day-in-school training with newbie**
- Customized to your school needs**
- Hands-on examples that can be used immediately by the coordinator**